

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING
OF COUNCIL HELD ON THE 14TH DAY OF DECEMBER, 2023 IN THE RURAL MUNICIPAL
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

Call to Order The meeting was called to order at 8:08 am by Reeve Martin Bettker.

Present were: Chief Administrative Officer Bridgette Shwytky and the following members of council:

Division No. 1 – Graham White
Division No. 3 – Kevin Kirk
Division No. 5 – Paul Martens

Division No. 2 – Mark Schaffel
Division No. 4 – Real Hamoline
Division No. 6 – Jim Korpan

Foreman: Garrett Beaulieu

Conflict of Interest: Councillor Hamoline declared a conflict with item 12.1 on the agenda and Councillor Martens declared a conflict with item 10 on the agenda.

288/23 Agenda

Kirk: BE IT RESOLVED that the agenda for the December 14th, 2023 Regular Meeting of Council be accepted as presented.

Carried Unanimously

289/23 Approval of Minutes

White: BE IT RESOLVED that the minutes of the regular meeting of council held on November 16th, 2023 and the minutes of the Public Hearing held on November 16th, 2023 be adopted as presented;

BE IT FURTHER RESOLVED that the notes of the Safety Meetings held on December 5th and December 12th, 2023 be accepted for information.

Carried Unanimously

290/23 Financial Activities

Korpan: BE IT RESOLVED that the statements of Financial Activities for the month of November 2023 be accepted as presented;

BE IT FURTHER RESOLVED that the Bank Reconciliation for November 2023 be also accepted as presented.

Carried Unanimously

291/23 Payroll Summary

Schaffel: BE IT RESOLVED that the Council approve the Payroll Summary for the month of November 2023.

Carried Unanimously

292/23 Mastercard Purchases

Hamoline: BE IT RESOLVED that the RM Mastercard purchases from the Foreman and Administrator from October 17th- November 18th, 2023- be approved.

Carried Unanimously



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293/23 List of Accounts for Approval

Martens: BE IT RESOLVED that the Council approves the list of accounts for payment and they be attached and form part of these minutes.

Carried Unanimously

Foreman Beaulieu arrived at the meeting at 8:45am.

294/23 Foreman's Report

Schaffel: BE IT RESOLVED that the Foreman's report as submitted by Foreman Garrett Beaulieu be accepted as presented.

Carried Unanimously

Council Reports

Reeve Martin Bettker

- Employee Review /went well/ need decision on full time positions/ Main valve on Backhoe needs to be repaired
- Questions about SB90 longevity
- Ground Disturbance Training- Level 1 free through Safety Council
- Committee fundraising for the playground at school/ we should donate money through Parks and Rec

Councillor Graham White Division #1

- Highway 5- 5 miles east of St Denis all completed/ Very nice and much safer/Next phase is to Blucher Road
- Washboard and pot holes on Phelan at highway approach.
- Blucher Aberdeen Fire/1st responders- Should receive year end report soon/Chassis for new fire truck has arrived
- Roads are good
- Really good job mulching
- Sign needed East of Roy Wudricks old yard "Sharp Curve"

Councillor Mark Schaffel Division #2

- Good Job on roads
- Fire Dept- tough to sell tickets for fundraisers this year. Looking at truck to replace the rescue truck
- Setting up a meeting with Valley View to discuss doing a local Improvement tax for SB90

Councillor Kevin Kirk Division #3

- Pasture Meeting-Brian is still president, Sheldon Buhler new Treasurer/ Not being notified about meetings/Still need to update bylaws/Resistance to new comers
- Would like the divisions color coded on the maps



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- Did a small road tour with office staff to see the main grids in Division 4 and 6. Would like to do another one south of town.

Councillor Real Hamoline Division #4

- Shop yard look snice all cleaned up
- Need to cut and add sub pump in the one bay to drain the snow melt in the shop. It is draining against the walls.
- Looked at mulching to access Fred Klassen land by river.
- Should look into crushing our own gravel again.

Councillor Paul Martens Division #5

- Roads are as good as can be expected. Thank you for blading Edenburg road
- Request- can you remove rocks from back roads with the rock picker. Large amounts along the side, will lead to problems.

Councillor Jim Korpan Division #6

- Roads look good but a bit of washboard at intersections
- Beavers are damning up Fish Creek again south by the Church.
- Old Culvert on Boot Road laying on North side of road. Needs to be picked up.
- Arrow sign on Fleury fence needs to be moved higher
- Submitted Map for mulching request.

Foreman Beaulieu left the meeting at 10:15am

295/23 Administrator's Report

Kirk: BE IT RESOLVED that the Administrator's report be accepted as presented.

Carried Unanimously

Meeting was recessed for lunch from 12:00pm-1:00pm

Councillor Hamoline declared conflict of interest and left the council chambers.

296/23 Servicing Agreement- Hamoline

Korpan: BE IT RESOLVED that the Reeve and CAO be authorized to sign the Servicing Agreement with Hamoline Northside Farms Inc. and A & C Hamoline Farms Inc. for the subdivision of Parcel B from the NW 15-40-02-W3.

Carried Unanimously

Councillor Hamoline returned to the meeting.

Handwritten signature and initials in blue ink, likely representing the Councillor Hamoline mentioned in the text.

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297/23 Annual Public Disclosure Statements

Martens: BE IT RESOLVED that the council acknowledge the receipt of the completed Public Disclosure Annual Declaration forms from the members of Council that were received on or before November 30th, 2023.

Carried Unanimously

298/23 Assignment of Easement Agreement

Martens: BE IT RESOLVED that the council grants consent to the Assignment of the Easement Agreement from 101125756 Saskatchewan Ltd. To the University of Saskatchewan;

BE IT FUTHER RESOLVED that the Reeve and CAO be authorized to sign the Assignment of Easement Agreement.

Carried Unanimously

299/23 Municipal Revenue Sharing Eligibility

White: BE IT RESOLVED that the council for the RM of Aberdeen No. 373 confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statements to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required;

BE IT FURTHER RESOLVED that the Chief Administrative Officer be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried Unanimously

300/23 Aberdeen Community Hall Board

Schaffel: BE IT RESOLVED that the RM appoint Real Hamoline and Kevin Kirk as the reps for Aberdeen Community Hall Board.

Carried Unanimously

301/23 Aberdeen Community Hall Agreement

Kirk: BE IT RESOLVED that the Reeve and CAO be authorized to sign the Transfer Agreement for the Aberdeen Community Hall.

Carried Unanimously

302/23 Appointment of Auditor for the 2023 Audit

Martens: BE IT RESOLVED that the council appoint Jensen Stromberg as the Municipal Auditor the 2023 audit.

Carried Unanimously



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303/23 Appointment of the RM Solicitor

Hamoline: BE IT RESOLVED that M. Kim Anderson of Robertson Stromberg be appointed the Solicitor for the RM of Aberdeen No. 373 for 2024.

Carried Unanimously

304/23 SARM Canoe Procurement Group

Kirk: BE IT RESOLVED that the council authorize the CAO to publish a declaration of intent to participate in the SARM buying group in Sasktenders to comply with the Canadian Free Trade Agreement.

Carried Unanimously

305/23 Year End Payables

Schaffel: BE IT RESOLVED that the Reeve and CAO be authorized to pay the year end payables for 2023.

Carried Unanimously

306/23 CAT Warrantee Claim

White: BE IT RESOLVED that the Council authorizes the CAO to submit a claim to Finning Canada for the Pre-cleaners on the CAT Graders.

Carried Unanimously

307/23 Municipal Gas Tax Funding Agreement

White: BE IT RESOLVED that the Reeve be authorized to sign the amendment agreement to the Municipal Gas Tax Funding Agreement.

Carried Unanimously

308/23 Outstanding Invoices

Kirk: BE IT RESOLVED that the CAO be authorized to add all outstanding service invoices as of December 31st, 2023 to the Tax Roll;

BE IT FURTHER RESOLVED that all outstanding Water Utility invoices as submitted by Highway 41 Water Utility also be added to the Tax Roll.

Carried Unanimously

309/23 Health and Dental

Martens: BE IT RESOLVED that the Council approves the renewal of the Level 5 Health and Dental Benefits for the fulltime Employees (family) and members of council (single) for 2024;

BE IT FURTHER RESOLVED that the members of council may enroll in family benefits but will be responsible for covering the additional costs.

Carried Unanimously



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310/23 Excess Liability Coverage

White: BE IT RESOLVED that the council approve the renewal of \$5,000,000 in Excess Liability Insurance with SARM for 2024.

Carried Unanimously

311/23 Transfer to Surplus

Martens: BE IT RESOLVED that the CAO be authorized to transfer all cash surplus in 2023, except \$1,000 to reserves for future expenditures;

BE IT FURTHER RESOLVED that if required, the CAO is authorized to transfer funds from the surplus if necessary.

Carried Unanimously

312/23 Office Cleaning Services

Korpan: BE IT RESOLVED that the RM set the rate for the office cleaning services contract for 2024 at \$700.00 per month.

Carried Unanimously

313/23 Unifirst Service Agreement

Korpan: BE IT RESOLVED that the CAO be authorized to sign the Service Agreement with Unifirst.

Carried Unanimously

314/23 Go In-Camera

White: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 go In Camera at 1:52 p.m. per section 120(2)(a) of the Municipalities Act and 23.1 of the Local Authority Freedom of Information and Protection of Privacy Act.

Carried Unanimously

Councillor White left the Meeting at 3:15pm.

315/23 Move Out of Camera

Schaffel: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 move out of Camera and reconvene the regular meeting at 3:47 p.m.

Carried Unanimously

316/23 Office Employee Wages

Schaffel: BE IT RESOLVED that the following salaries for 2024 for the office staff be set at:

Bridgette Shwytky-	\$95,000.00
Leah Johnston-	\$56,160.00
Zoe Neudorf-	\$45,760.00

Carried Unanimously



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317/23 Permanent Outside Employees Wages

Hamoline: BE IT RESOLVED that the following salaries and wages for 2024 be set at:

Garrett Beaulieu-	\$85,000.00
Maxwell Nygaard-	\$66,000.00
Ivan Buhler-	\$68,200.00

BE IT FURTHER RESOLVED that these employees be considered permanent full time.

Carried Unanimously

318/23 Outside Employees Wages

Kirk: BE IT RESOLVED that the following salaries and wages for 2024 for the seasonal and casual employees be set at:

Robert Shutiak	\$31.00/hr
Kevin Conrad	\$31.00/hr
William Gibbs	\$31.00/hr
Taylor Klippenstein	\$31.00/hr
Lawrence Gillis	\$31.00/hr
Brendan Beaulieu	\$31.00/hr
Norm McLeod	\$14.00/hr plus mileage of \$170.00 per trip.

Carried Unanimously

Councillor Kirk left the Meeting at 4:00pm.

319/23 Acting Administrator

Martens: BE IT RESOLVED that Gary Dziadyk be appointed Acting CAO for the RM of Aberdeen No 373 from January 3rd, to January 12, 2024.

BE IT FURTHER RESOLVED that he be paid \$55.00/hr and \$0.70 per km.

Carried Unanimously

320/23 Correspondence

Hamoline: BE IT RESOLVED that the following Correspondence, as presented to council, be filed:

- SARM- RMAA Salary Schedule
- FINNING Rebuild Sales Sheet
- CNUC SaskPower Vegetation Assessment
- Munisoft Community Initiative 2024
- GST PST Review
- Jensen Stromberg- Asset Retirement Obligations
- Kubota Safety Notice
- Ministry of Parks, Culture, And Sports Heritage Survey Results
- NCTPC Minutes Sept 7, 2023



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- Nelson Granite Price Increase
- SaskParty Action Plan
- SGI Certificate of Safety Fitness
- Sponsorship Request SSRFCC
- SRCWA Membership
- Triod Supply Mower blade sale
- Winter Weights Order 8
- Saskatchewan Crime Stoppers
- Ministry of Gov Relations- Construction Codes

Carried Unanimously

321/23 Adjournment

Korpan: BE IT RESOLVED that the meeting now be adjourned at 4:15 p.m.

Carried Unanimously



Reeve



Administrator

MB