

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 FIRST  
MEETING OF COUNCIL HELD ON THE 8TH DAY OF DECEMBER, 2022 IN THE RURAL  
MUNICIPAL OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

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**Call to Order** The meeting was called to order at 8:02 a.m. by Reeve Martin Bettker  
Present were: Administrator Bridgette Shwytky and the following members:

Division No. 1 – Graham White	Division No. 2 – Mark Schaffel
Division No. 3 – Kevin Kirk	Division No. 4 – Real Hamoline
Division No. 5 - Paul Martens	Division No. 6 – Jim Korpan

Foreman: Darryl Klassen 9:30am

**Conflict of Interest:**

- **None Declared**

**300/22 Agenda** **White:** BE IT RESOLVED that the agenda for the December 8<sup>th</sup>, 2022  
Regular Meeting of Council be accepted as presented.

Carried Unanimously

**301/22 Minutes Regular** **Schaffel:** BE IT RESOLVED that the minutes of the regular meeting of  
council held on November 15<sup>th</sup>, 2022 and the minutes of the public hearing held  
November 15<sup>th</sup>, 2022 be adopted as presented;

BE IT FURTHER RESOLVED that the notes of the Safety Meetings held on  
November 21<sup>th</sup>, 2022 and December 5<sup>th</sup>, 2022 be accepted for information.

Carried Unanimously

**302/22 Finance Activities** **Korpan:** BE IT RESOLVED that the statements of Finance Activities for  
the month of November 2022 be accepted as presented;

BE IT FURTHER RESOLVED that the Bank Reconciliation for November 2022  
also be accepted as presented.

Carried Unanimously

**303/22 Payroll Summary** **Martens:** BE IT RESOLVED that council approve the Payroll Summary  
for the month of November 2022.

Carried Unanimously

**304/22 Mastercard Purchases** **Hamoline:** BE IT RESOLVED that the RM Mastercard purchases from the  
Foreman and Administrator for the month of November, 2022 be approved.

Carried Unanimously

**Foreman Klassen arrived at the meeting at 9:30 am**

bm  
MB

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**305/22 Accounts  
for  
Payment**

**Kirk:** BE IT RESOLVED that council approves the list of accounts for payment and they be attached and form part of these minutes.

Carried Unanimously

**306/22 Foreman  
Report**

**White:** BE IT RESOLVED that the council accept the September 2022 Foreman's report as submitted by Foreman Darryl Klassen.

Carried Unanimously

**Committee Reports**

**Reeve Martin Bettker**

- Attended Highway 5 Stakeholders Meeting- Showed plan for highway
- Parks & Rec- Meeting with Town and the town's engineers to discuss locations for a new park.

**Councilor Graham White Division #1**

- Snow Plowing- In the trouble spots please back up and take another swip to clear it better.
- Firehall mtg-speedometer not working on first responder vehicle. Needs repairs and cannot find parts.
- Library Mtg- Would like to increase budget by \$2,000 to cover the increased wages.
- Attended SARC Convention- Sask 1<sup>st</sup> call offers planning call to get preliminary sketch of utilities for planning purposes.

**Councilor Mark Schaffel Division #2**

- Attended Hihgway 5 Stakeholders Mtg- twinning is going out further than he thought, installing turning lane and light at Drews rd.
- Fire Dept-Supplier no longer sells PPE, sourcing a new supplier/Thank you for funding Christmas Party
- Employee reviews- Budget item request- new truck Crew cab/ Charlene is enjoying being safety officer and working on safety program.

**Councilor Kevin Kirk Division #3**

- Attended Midterm Convention- was very good
- Winter back road policy/charging ratepayers for opening back roads
- New Construction good, no snow drifts



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**Councilor Real Hamoline Division #4**

- Attended Midterm Convention-overall good/not happy about registration/attended OH&S workshop/never get updates regarding resolutions made at convention
- Ridging needed by Tommy MacKintosh
- Nutrien Construction doesn't look safe.
- Submitted quotes for mowers

**Councilor Paul Martens Division #5**

- Attended Midterm Convention-was good
- Ridging needed on Friesen Interstate, Neudorf Rd, and west of Zentners.

**Councilor Jim Korpan Division #6**

- Attended SARM Midterm Convention-Really good this year. Attended workshops for SaskPower, and Highways
- Employee Reviews went well
- Roads-needs ridging North of Slywka yard on Laniwci and by Darren Lozinski's
- Fleury gate holding back snow. Need to contact him about opening the gate.

**Foreman Darryl Klassen left the meeting at 10:00 am**

**The regular meeting of Council was adjourned to hold a public hearing at 10:00 am.**

**The regular meeting of Council resumed at 10:03 am.**

**Planning and Development**

- Janzen - Subdivision Request
- Country Residential Development Application
- Olgafeld Cemetery Approval

**307/22 Subdivision  
Janzen**

**Martens:** BE IT RESOLVED that the subdivision request submitted by Lynn & Menno Janzen to subdivide 10 acres from the NW ¼ Section of 35-39-03-W3 be approved pursuant to Section 6.3.2(1) of Bylaw 2007-05 known as the Zoning Bylaw and Section 5.3(8) of the Bylaw 2007-04 known the Basic Planning Statement (Official Community Plan) subject to the approval of the Ministry of Government Relations-Community Planning Branch;

BE IT FURTHER RESOLVED: that the subdivision shall be subject to the execution of a Servicing Agreement and payment of the following fees:

Infrastructure Reserve Fee: \$10,000 interest on remainder

Fire Reserve Fee: \$1,000

Recreation Reserve Fee: \$500

Cash in Lieu of Dedication: exempt

Carried Unanimously

*BM*  
*MB*



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**308/22 Olgafeld  
Cemetery**

**Martens:** BE IT RESOLVED that the council for the RM of Aberdeen No. 373 grants approval to the Aberdeen Mennonite Church to operate a cemetery on ISC parcel number 145945929, Par A, Plan 101514507 Ext 98

Carried Unanimously

**309/22 Admin  
Report**

**Schaffel:** BE IT RESOLVED that the Administrators report be accepted as presented.

Carried Unanimously

**310/22 Crop  
Damage**

**Schaffel:** BE IT RESOLVED that the RM pay Crop Damage to the farmers on on Section 36-37-03-W3 for the crop loss resulting from the access road for the years 2018,2019,2020,2021, and 2022.

BE IT FURTHER RESOLVED that they be paid \$600 per estimated acre per year.

Carried Unanimously

**311/22 Benefits  
Renewal  
SARM**

**Hamoline:** BE IT RESOLVED that the council approves the renewal of the Level 5 Health and Dental Benefits for the fulltime employees (family) and members of council (single) for 2023

BE IT FURTHER RESOLVED that the members of council may enroll in family benefits but will be responsible for covering the additional cost.

Carried Unanimously

**312/22 Municipal  
Revenue  
Declaration**

**White:** BE IT RESOLVED that the council for the RM of Aberdeen No. 373 confirms that the municipality meets the following eligibility requirements to received the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statements to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That the Chief Administrative Officer be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried Unanimously

*Handwritten initials:*  
BAM  
MB

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**313/22 Year-end  
Payables**

**Kirk:** BE IT RESOLVED that the Reeve and Chief Administrative Officer are authorized to pay the year end payables for 2022.

Carried Unanimously

**314/22 Seniors  
Coffee**

**Hamoline:** BE IT RESOLVED that the Seniors Coffee will be closed from December 26<sup>th</sup>, 2022 to January 3<sup>rd</sup>, 2023 for the holidays.

Carried Unanimously

**315/22 Excess  
Liability**

**Martens:** BE IT RESOLVED that council approve the renewal of \$5,000,000 in excess liability insurance with SARM for 2023.

Carried Unanimously

**316/22 SARM  
Buying  
Group**

**Korpan:** BE IT RESOLVED that council authorize the Chief Administrative Officer to publish a declaration of intent to participate in the SARM buying group on Sasktenders to comply with the Canadian Free Trade Agreement.

Carried Unanimously

**317/22 Transfer  
To Surplus**

**Korpan:** BE IT RESOLVED that the Chief Administrative Officer (CAO) be authorized to transfer all cash surplus in 2022, except \$1,000 to reserves for future expenditures;

BE IT FURTHER RESOLVED that if required, the CAO is authorized to transfer funds from the surplus.

Carried Unanimously.

**318/22 Invoices  
To Taxes**

**Martens:** BE IT RESOLVED that the Chief Administrative Officer be authorized to add all outstanding service invoices as of December 31<sup>st</sup>, 2022 to the Tax Roll;

BE IT FURTHER RESOLVED that all outstanding Water Utility invoices as submitted by Highway 41 Water Utility also be added to the Tax Roll.

Carried Unanimously

*bn*  
*MB*

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**319/22 Stream  
Meetings**

**Schaffel:** BE IT RESOLVED that the RM stream all regular council meetings for public viewing on the internet.

Recorded Vote

Reeve	For
Div 1	For
Div 2	For
Div 3	Against
Div 4	Against
Div 5	Against
Div 6	Against
Lost	

**Break for Lunch from 12:05pm to 1:00pm.**

**320/22 In Camera  
Discussion**

**Schaffel:** BE IT RESOLVED that the Council of the RM of Aberdeen No. 373 go In Camera at 1pm per section 120(2)(a) of the Municipalities Act and 23.1 of the Local Authority Freedom of Information and Protection of Privacy Act.

Carried Unanimously

**321/22 Out of  
Camera**

**Schaffel:** BE IT RESOLVED that the council of the RM of Aberdeen No. 373 move out of camera and reconvene the regular meeting of council at 1:28 pm.

Carried Unanimously

**322/22 Office  
Staff Wages**

**Hamoline:** BE IT RESOLVED that the following salaries and wages for 2023 for the office staff be set:

Bridgette Shwytky:	\$90,865.00/annual salary
Leah Johnston:	\$52,000.00/annual salary
Zoe Neudorf:	\$41,600.00/annual salary

BE IT FURTHER RESOLVED that these employees be considered full time.

Carried Unanimously

**323/22 Road Crew  
Staff Wages**

**Korpan:** BE IT RESOLVED that the following salaries and wages for 2023 be set:

Darryl Klassen:	\$81,400.00/annual salary
Garrett Beaulieu:	\$77,609.00/annual salary/2200 hours
Charlene Loucks:	\$66,000.00/annual salary/2200 hours
Maxwell Nygaard:	\$66,000.00/annual salary/2200 hours
Ivan Buhler:	\$63,498.60/annual salary/2200 hours

BE IT FURTHER RESOLVED that these employees be considered full time.

Carried Unanimously



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**324/22 Seasonal And Casual Employees**      **Martens:** BE IT RESOLVED that the following wages for 2023 for the seasonal and casual employees be set:

Robert Shutiak	\$ 28.00/ Hour
Kevin Conrad	\$ 24.60/ Hour
William Gibb	\$ 23.50/ Hour
Norman McLeod	\$14.00/ Hour + mileage of \$170.00 per trip

Carried Unanimously

**325/22 Office Cleaning**      **Kirk:** BE IT RESOLVED that the RM set the rate for the Office Cleaning Services Contract for 2023 at \$700 per month.

Carried Unanimously

**326/22 Fire/1<sup>st</sup> Resp Increase**      **Schaffel:** BE IT RESOLVED that the RM approve the increase in the remuneration for the Fire Department to \$20/hour and the First Responders to the yearly amount of \$950/year.

Carried Unanimously

**327/22 Contract Termination**      **Bettker:** BE IT RESOLVED that the RM of Aberdeen terminate the contract with Foreman Darryl Klassen, effective December 13<sup>th</sup>, 2022

BE IT FURTHER RESOLVED Darryl Klassen be given a minimum of four weeks' severance, with an additional severance being calculated pursuant to the requirements of the Labour Standards Act.

Carried Unanimously

**328/22 Acting Foreman**      **Bettker:** BE IT RESOLVED that the RM of Aberdeen appoint Garrett Beaulieu interim Foreman effective December 13<sup>th</sup>, 2022 until a foreman is hired.

Carried Unanimously

**329/22 Corr.**      **White:** BE IT RESOLVED that the following correspondence, as presented to council be filed.

- SARM-Bill C21 Concerns/OH&S Snow Removal Exemption Agreement/Lieutenant Gov Award/Notice of Planned Procurements
- Subsidized Shelterbelt Program
- Centralized Board of Revision
- In the Know Webinar for Mental Health
- NCTPC- Minutes from the July 7<sup>th</sup>, 2022 meeting/ Upcoming Workshops
- RCMP Elected Officials Meeting

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- Ministry of Highways Winter Weight Bulletins/Winter Order 6
- Ministry of Ag- RM Land Report
- MEPP-Bulletin


Carried Unanimously

**330/22 Adjourn**

**Schaffel:** BE IT RESOLVED that the meeting now be adjourned at  
2:10 p.m.

Carried Unanimously

  
Reeve

  
Administrator