

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373
MEETING OF COUNCIL HELD ON THE 9TH DAY OF DECEMBER 2021
IN THE RURAL MUNICIPAL OFFICE IN ABERDEEN, SASKATCHEWAN

**Call to
Order**

The meeting was called to order at 8:11 a.m. by Reeve Martin Bettker
Present were: Administrator G. Craig Baird and the following members:

Division No. 1 – Graham White

Division No. 2 – Mark Schaffel

Division No. 3 – Kevin Kirk

Division No. 4 – Real Hamoline

Division No. 5 - Paul Martens

Division No. 6 – Jim Korpan

Foreman: Darryl Klassen

Meeting was streamed live on the RM of Aberdeen No. 373 Facebook page.

256/21 Agenda

WHITE: BE IT RESOLVED that the agenda for the December 9th, 2021
Regular Meeting of Council be accepted as presented.

Carried Unanimously

**257/21 Minutes
Regular
Meeting**

HAMOLINE: BE IT RESOLVED that the minutes of the regular meeting of
council held on November 10th, 2021 be adopted as amended;

BE IT FURTHER RESOLVED that the minutes of the special meeting held of
December 01, 2021 be adopted as presented.

Carried Unanimously

**258/21 Finance
Activities**

SCHAFFEL: BE IT RESOLVED that the statements of Finance Activities for
the month of November 2021 be accepted as presented;

BE IT FURTHER RESOLVED that the Bank Reconciliation for November 2021
be also accepted as presented.

Carried Unanimously

**259/21 Accounts
for
Payment**

KORPAN: BE IT RESOLVED that council approves the list of accounts for
payment and they be attached and form part of these minutes.

Carried Unanimously

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Committee Reports

Reeve Martin Bettker

- Employee Reviews – Synopsis
- Dispatching Issues
- Letter to Charlie Clark
 - Thank you for speed limit change on Hwy. No. 41
- Letter to Waldners
- Aberdeen Parks and Recreation
 - Filing Cabinets
 - Trailer Spots
 - Want to purchase sea cans

Councilor Graham White Division #1

- Roads are decent
- Noise Issues in Cherry Hills – Has been resolved
- Ike Thiessen Final Inspection
- Blucher/Aberdeen Emergency Services Building
 - First Responders Dispatch Issues
 - Response Area
- Mulching on Martin Road – Looking Good

Councilor Mark Schaffel Division #2

- Mild Weather
 - Icy Conditions
 - Will need to sand more
- Quick Response to Snow – Thank you
- Data from Speed Signs
- Aberdeen Fire Department Meeting
 - Maintenance Software – some issues
 - Christmas Party – December 15th
 - 3 New Probationary Members
 - Air Compressor – Training Required
 - Power Steering Issue – International
 - Yield Sign – Edenburg Road
- Need to budget for better camera and microphone for Council meetings
- 911 Fees – Fire Department Request

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Councilor Kevin Kirk Division #3

- Aberdeen Cemetery
 - Met with Floyd Wudrick
 - Needs to be leveled/sprayed and seeded
 - Committee to make a plan
- Pasture Committee
 - Have not had a meeting yet
 - Have not drafted new bylaws
- Roads in pretty good shape

Councilor Real Hamoline Division #4

- Need to make sure we have list of widows for snow clearing
- Rak Road sign on Rak Road

Councilor Paul Martens Division #5

- First Responders – Dispatch Issues
- Some snow on roads
- Emergency Issues
- Roads are pretty good – some washboard but not much anyone can do
- Seasonal Road Signs
 - Where are they at?
 - Administrator has not ordered yet
- Do we have enough office staff until February?
- Railway crossings
 - Getting very steep
 - Need some attention to make them smoother

Councilor Jim Korpan Division #6

- Menno Janzen
 - Draining slough to Fish Creek
 - Needs WSA approval
 - RM will need to approve water crossing road allowance
- Paul Siwy
 - No Through Road Sign
 - Trucks driving into yard
- Nice to see everyone out snow clearing

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260/21 Dispatch Concerns **MARTENS:** BE IT RESOLVED that the RM of Aberdeen No. 373 Council and the RM of Blucher No. 343 Council request the Administrator to draft a letter to the Ministers responsible for the Saskatchewan Public Safety Agency (SPSA) to express concerns and frustration with regards to dispatching of First Responders.

Carried Unanimously

261/21 Sign Request Siwy **KORPAN:** BE IT RESOLVED that a "No Through Road" sign be installed at the corner of NE ¼ Section 19-40-02-W3M.

Carried Unanimously

Road Foreman Report

- Employee Matters
 - Employee Salary
- Equipment
- Security – Shop
- Gravel Tender
- Roadwork & Maintenance
 - Spraying – Drift within Road Allowance
 - Ike Thiessen Update
 - RIRG reimbursement
 - Certificate of Completion
 - Custom Work Prices

262/21 Spraying Road Allowance **KIRK:** BE IT RESOLVED that the RM of Aberdeen No. 373 will not provide compensation for crop damage as a result of weed spraying or mowing for crop planted within a municipal road allowance.

BE IT FURTHER RESOLVED that crop damage on private property as a result of spray drift will be reviewed on a case by case basis and remuneration shall not exceed \$600/acre.

263/21 In Camera **WHITE:** BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 go In Camera at 9:48 am per section 120(2)(a) of The Municipalities Act and 23.1 of The Local Authority Freedom of Information and Protection of Privacy Act.

Carried Unanimously

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**264/21 Out of
Camera**

WHITE: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 move out of camera and reconvene the regular meeting of Council at 12:00 pm.

Carried Unanimously

Council Adjourned for Lunch at 12:01 pm.

Council reconvened the meeting at 12:55 pm.

**265/21 Transfer
Station
Hours**

KORPAN: BE IT RESOLVED that the Transfer Station winter hours be 10:00 am – 4:00 pm starting January 2022.

BE IT FURTHER RESOLVED that these hours be for the months of November through February.

Carried Unanimously

**266/20 2022
Service
Contracts**

SCHAFFEL: BE IT RESOLVED that the following rates be set for 2022 service contracts:

Office Cleaning - Catherine Bayda - \$650/Month

Waste Transfer Station - Norman McLeod - \$ 14.00/hour + mileage of \$170.00/per trip.

Carried Unanimously

**267/21 Maintenance
Crew Wages
& Salaries
2022**

WHITE: BE IT RESOLVED that the following salaries and wages for 2021 be set:

Darryl Klassen	\$ 81,400/annual salary/four weeks holidays
Garrett Beaulieu	\$ 72,600/annual salary/2,200 hrs./yr./three weeks holidays
Charlene Loucks	\$ 61,600/annual salary/2,200 hrs./yr./three weeks holidays
Maxwell Nygaard	\$ 61,600/annual salary/2,200 hrs./yr./three weeks holidays
Ivan Buhler	\$ 59,400/annual salary/2,200 hrs./yr./three weeks holidays

BE IT FURTHER RESOLVED that these employees be considered full time.

Carried Unanimously

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268/21 2022 Seasonal MARTENS: BE IT RESOLVED that the following wages for 2022 be set:
And Casual

Employees	Robert Shutiak	\$ 26.00/Seasonal/Hourly rate
	Kevin Conrad	\$ 23.00/Seasonal/Hourly rate

Carried Unanimously

Planning and Development

- Xplorner Tower – 36-38-02-W3M – Concurrence Request
 - Tabled until January to provide landowners additional time to comment
- Secord – Parcel Tie Removal – Certificate of Approval

Administrator's Report

- Office Hours 2022
- Office Hours Christmas
- Affinity Credit Union – Line of Credit - Renewal
- MHI Snow Ridging Contract
- Public Disclosure Statements
- Revenue Sharing Declaration - 2022
- Office Employee Salaries – 2022
- Outstanding Invoices
- SARM Benefits/Disability – Renewal
- 2021 Payables – December Invoice Authorization
- 2021 Surplus Transfer
- 2022 Appointments
- Reeve Credit Card
- Administrator Holidays 2022
- Kondra – Middleton Camp Access
- Harvey Janzen – Abatements
- Donation – First Responders/Fire Department – Christmas

**269/21 Solicitor
2022**

KORPAN: BE IT RESOLVED that Kim Anderson be appointed the solicitor for the Rural Municipality of Aberdeen No. 373 for 2022.

Carried Unanimously

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- 270/21 Weed Inspector 2022** **MARTENS:** BE IT RESOLVED that Renny Grilz be appointed the Weed Inspector for the Rural Municipality of Aberdeen No. 373 for 2022.
Carried Unanimously
- 271/21 Bylaw Enforcement Officer** **WHITE:** BE IT RESOLVED that Mike Holbert be appointed the Bylaw Enforcement Officer for the Rural Municipality of Aberdeen No. 373 for 2022.
Carried Unanimously
- 272/21 Pest Control Officer 2022** **SCHAFFEL:** BE IT RESOLVED that Denis Boyenko be appointed the Pest Control Officer for 2022.
Carried Unanimously
- 273/21 2021 Year Accounts Payable** **MARTENS:** BE IT RESOLVED that the Reeve and Administrator are authorized to pay the year end payables for 2021.
Carried Unanimously
- 274/21 Surplus Transfer** **KIRK:** BE IT RESOLVED that the administrator is authorized to transfer all cash surplus in 2021, except \$1,000 to reserves for future expenditures;

BE IT FURTHER RESOLVED that if required the administrator is authorized to transfer funds from surplus if required.
Carried Unanimously
- 275/21 2022 Health Dental** **HAMOLINE:** BE IT RESOLVED that Council approves the renewal of the Level 5 Health and Dental Benefits for the full-time employees (Family) and members of Council (Single) for 2022.

BE IT FURTHER RESOLVED that members of Council may enroll in family benefits, but will be responsible to cover the additional cost.
Carried Unanimously

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**276/21 Office
Hours**

WHITE: BE IT RESOLVED that the council of the Rural Municipality of Aberdeen No. 373 set the office hours as follows;

Open Monday to Friday: 8:00 a.m. to 5:00 p.m./Office will be closed on Statutory Holidays.

BE IT FURTHER RESOLVED that between 12:00 p.m. and 1:00 p.m. the employees will be allowed to take a ½ hour unpaid lunch break;

BE IT FURTHER RESOLVED that council meeting lunches that run over the half hour time will be an exception to the rule.

Carried Unanimously

**277/21 Municipal
Revenue
Sharing
Declaration**

SCHAFFEL: BE IT RESOLVED The Council of the RM of Aberdeen No. 373 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize Administrator (G. Craig Baird) to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried Unanimously

**278/21 Safety
Committee**

HAMOLINE: BE IT RESOLVED that Charlene Loucks, Garrett Beaulieu, G. Craig Baird and Leah Johnston be appointed to the Safety Committee for 2022.

Carried Unanimously

279/21 Highway 41 **SCHAFFEL:** BE IT RESOLVED that the following be appointed to the Highway

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**Water
Utility**

41 Water Utility Board for 2022:

Chairperson: Graham White
Vice Chair: Rene Labrecque
Secretary: Dawn Bragg
Office Assist: Wilma Marissen
Maint. Operator: Blaine Tomolak

Jeff Lynchuk
Wayne Mason
Martin Bettker
Dale Cousin

Carried Unanimously

**280/21 SARM
Fidelity
Bond**

KORPAN: BE IT RESOLVED that the RM of Aberdeen No. 373 obtain the following coverage amounts for 2022 through the SARM Self-Insurance Program:

- Fidelity Bond Coverage - \$100,000
- Moneys and Securities Coverage - \$25,000

BE IT FURTHER RESOLVED that the RM of Aberdeen No. 373 attain cyber liability coverage through SARM and their associated partners in an amount based on the annual revenues of the RM.

Carried Unanimously

**281/21 SARM
Excess
Liability
Insurance**

MARTENS: BE IT RESOLVED that council approve the \$5,000,000.00 in excess liability insurance with SARM for 2022 at the premium set by SARM.

Carried Unanimously

**282/21 Middleton
Camp
Access**

KORPAN: BE IT RESOLVED that the Rural Municipality of Aberdeen No. 373 Council approach Eugene Kondra with a proposal to acquire 2 acres of land to provide access to the park located on NE ¼ Section 23-41-02-W3M;

BE IT FURTHER RESOLVED that the costs associated with surveying, land transfer and roadway construction be the responsibility of the RM.

BE IT FURTHER RESOLVED that the RM propose payment of \$1,900/acre plus the relocation of topsoil.

Carried Unanimously

283/21 Janzen

WHITE: BE IT RESOLVED that the RM of Aberdeen No. 373 abate a portion of

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Abatement the 2021 municipal and school tax levy for Harvey Janzen as a result of a SAMA assessment error:

Assessment #0001349400 - Lot 10 Blk 1 Plan No. 101995117 in the amounts of:
School - \$319.34 Mun - \$390.72

Carried Unanimously

284/21 Aberdeen Fire Dep. & First Responders **SCHAFFEL:** BE IT RESOLVED that the Rural Municipality of Aberdeen No. Council donate \$1000 to the Aberdeen First Responders and Fire Department to be used for year-end celebrations, as recognition for their dedication and effort in 2020 and 2021.

Carried Unanimously

285/21 Fidelity Bond 2022 **WHITE:** BE IT RESOLVED that the RM of Aberdeen No. 373 obtain the following coverage amounts for 2022 through the SARM Self-Insurance Program:

- Fidelity Bond Coverage - \$100,000
- Moneys and Securities Coverage - \$25,000

BE IT FURTHER RESOLVED that the RM of Aberdeen No. 373 attain cyber liability coverage through SARM and their associated partners in an amount based on the annual revenues of the RM.

Carried Unanimously

286/21 Christmas Miracles **MARTENS:** BE IT RESOLVED that the Rural Municipality of Aberdeen No. 373 Council donate \$100 to the Aberdeen Christmas Miracles campaign.

Carried Unanimously

287/21 Gravel Tenders 2022 **KIRK:** BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 tender for the supply and stockpiling of 15,000 and 20,000 cubic yards of Type 106 traffic gravel;

BE IT FURTHER RESOLVED that Council not be obligated to accept the lowest bid or accept any of the tenders submitted.

Carried Unanimously

288/21 Farm in **HAMOLINE:** BE IT RESOLVED that the Council of the Rural Municipality of

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The Dell Donation Aberdeen No. 373 provide a donation to Farm in the Dell's Brick by Brick Christmas fundraiser in the amount of \$1,000.
Carried Unanimously

289/21 Road Haul Agreements **KORPAN:** BE IT RESOLVED that the Reeve and the Administrator be authorized to sign the Road Haul Agreement with Maxie's Excavating, Lonesome Sand and Gravel and PSI Tech Management Inc. to haul to and from their gravel pits located on the Ike Thiessen Road for the 2022 year.
Carried Unanimously

290/21 Meeting with MLAs Potash **HAMOLINE:** BE IT RESOLVED that the RM request in writing for a meeting between the MLAs for Batoche, Dakota-Stonebridge and the Premier to discuss the Potash Tax Sharing Regulation changes to come into force in 2026.
Carried Unanimously

291/21 Corr. **KORPAN:** BE IT RESOLVED that the following correspondence, as presented to council be filed;

- Government of Sask
 - Declaration of Eligibility – MRS
 - Building and Technical Standards – Legislation Changes
 - 2022 Assessment Season – Legislative Changes
 - Agricultural Crown Land
- Federation of Canadian Municipalities – Membership
- SARM
 - Message from Bill Huber
 - Message from Judy Harwood
 - Resolution Template and Guide
- Farm in the Dell – Christmas Fundraiser
- CN – Public Relations Release – Climate Change Score
- RMAA – Workshop – March 24, 2021
- Prairie Steel – Season's Greetings
- MLA Bronwyn Eyre – Season's Greetings
- Saskatchewan Safety Council
- Sagehill – Season's Greetings
- NCTPC
 - Sept. 2, 2021 Executive Meeting Minutes/ Planning Committee Services
- Konica Minolta – Copier Proposal

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- AgroMax – Pest Control Supplies

Carried Unanimously

**292/21 Additional
Accounts
For
Payment**

SCHAFFEL: BE IT RESOLVED that council approves the additional list of accounts for payment (CHQ #13613-13626) and they be attached and form part of these minutes.

Carried Unanimously

Councilor Martens left the meeting at 2:10 pm.

**293/21 Staff
Training
RMAA**

KIRK: BE IT RESOLVED that Assistant Administrator (Bridgette Shwytky) and Administrator (G. Craig Baird) attend the RMAA Workshop (*Dealing with Difficult Conversations*) held on March 24th, 2022 in Prince Albert.

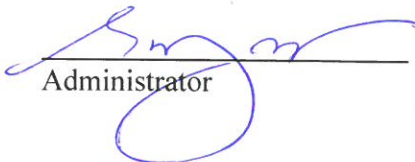
Carried Unanimously

294/21 Adjourn

HAMOLINE: BE IT RESOLVED that the meeting now be adjourned at 2:18 p.m.

Carried Unanimously

For  _____
Reeve

 _____
Administrator