

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373
REGULAR MEETING OF COUNCIL HELD ON THE 10TH DAY OF DECEMBER 2020
IN THE RURAL MUNICIPAL OFFICE IN ABERDEEN, SASKATCHEWAN

**Call to
Order**

The meeting was called to order at 8:00 a.m. by Reeve Martin Bettker
Present were: Administrator G. Craig Baird and the following members:

Division No. 1 – Graham White
Division No. 3 – Kevin Kirk
Division No. 5 - Paul Martens

Division No. 2 – Mark Schaffel
Division No. 4 – Real Hamoline
Division No. 6 – Jim Korpan

Foreman: Daryl Klassen

Meeting was streamed live on the RM of Aberdeen No. 373 Facebook page.

227/20 Agenda

WHITE: BE IT RESOLVED that the agenda for the November 12, 2020 Regular Meeting of Council be accepted as amended.

Carried Unanimously

**228/20 Minutes
November
Meeting**

SCHAFFEL: BE IT RESOLVED that the minutes of the regular meeting of council held on November 12th, 2020 be adopted as presented;

BE IT FURTHER RESOLVED that the minutes of the Public Hearing held on November 12th, 2020 at 10:00 am be adopted as presented; and

BE IT FURTHER RESOLVED that the minutes of the Special Meeting held on November 19th, 2020 at 10:00 am be adopted as presented; and

Carried Unanimously

**229/20 Finance
Activities**

KORPAN: BE IT RESOLVED that the statements of Finance Activities for the month of November 2020 be accepted as presented;

BE IT FURTHER RESOLVED that the Bank Reconciliation for November 2020 be also accepted as presented.

Carried Unanimously

**230/20 Accounts
for
Payment**

MARTENS: BE IT RESOLVED that council approves the list of accounts for payment and they be attached and form part of these minutes.

Carried Unanimously

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Committee Reports Reeve Martin Bettker

- A couple of the operators are leaving ridges at intersections while turning around – just need to watch and be careful
- RM needs to arrange a meeting with the Town and Parks and Recreation – should be done soon
- Employee Termination – Has there been any further correspondence with the former employee
- Was asked to be the RM representative on the Highway 41 Water Utility Board and have accepted the request.
- Closure of the transfer station on January 2, 2021

The Administrator advised that the service provider for the waste transfer station will be changing for 2021, and the new provider will not be able to provide bins until January 4th, 2021. Therefore, there will not be bins available on January 2, 2021. The Administrator is to complete a notice that will be put up at the transfer station.

Councilor Graham White Division #1

- Highway 5
 - The holes have been patched
 - Highways has allocated 50 tonnes of cold mix for repairs through the winter
- RM roads are looking pretty good
- Loneridge
 - Potential traffic gravel purchase
 - There seems to be a legal dispute about ownership
 - Loneridge wants too much money for the product given the dispute
 - RM should wait until the legal matters are addressed and possibly re-explore in the future or just let it go.
- Annual General Meeting – Highway 41 Water Utility
 - Done via Zoom
 - Poor Attendance
 -
- Blucher/Aberdeen Emergency Services Building
 - Adrien has been attending meetings and providing support, seems to be moving in the right direction
 - Adrien is ordering recertified tanks for the South Hall
- Building Inspector
 - Have received complaints
 - Are we looking for a new one?
 - Level of service has been poor

Administrator advised that there have been some challenges with getting updates in a timely manner and that there is little desire for the inspector to push people to complete permits in a timely manner.

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Administrator should provide a letter to the Building Inspector with regard to expected level of service and advise this is the last warning.

Councilor Mark Schaffel Division #2

- Ratepayers piling snow adjacent to roadway
 - Drifting occurring because of the piles
 - Chunks of snow being pushed onto driveways from the piles, makes it very hard for operators
- Some complaints about snow clearing letter sent to ratepayers
- There have been some quality issues with the snow clearing in spots
- Firehall Meeting was cancelled because of Covid-19 restrictions
- Aberdeen Recreation Complex (ARC) Meeting Update
 - Appreciation for Rink Land Program and those individuals and corporations that help with that
 - 2020 Financial Statements are completed
 - Auditors Opinion is better than 2019
 - Current situation is not ideal, restrictions have dried up rentals
 - Current expenses are not being offset
 - Waiting for news on the restriction on December 17th
 - May need to shut down the ice plant
 - ARC staff is doing a good job
- Need to arrange a meeting with the Town about the ARC, sooner the better.

Councilor Kevin Kirk Division #3

- Moving signs in Prairie Rose
- Community Pasture Annual Meeting next week
 - Will be giving out Bylaws and reviewing Bylaws
- We need to look into purchasing land in the pasture from the Ministry of Agriculture.
- Snow clearing was great
- Remembrance Day Service was impressive
- Grace Wudrich – Thank you for the support

Councilor Real Hamoline Division #4

- Roads are looking good
- Lots of compliments on the snow clearing
- Sign already knocked down out of Town
- Sander looks really good – Hopefully it works well for us

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- Plow Truck
 - Not sure how successful it will be in the RM but would like to try it
 - RM should target a used plow truck to reduce the cost and risk if it doesn't work as hoped
 - Plow Trucks at auction went for too much money this week
- Blucher/Aberdeen Firehall
 - Deputy Chief is showing promise
 - Adrien Hamoline is seeing a stronger commitment from the members
- We need to have a joint meeting with the Town soon
 - Nothing is going to be operating fully anytime soon
 - Need to discuss the ARC

Councilor Paul Martens Division #5

- Roads are looking good
- Snow Ridging
- NCTPC Annual Meeting
 - Bridge project across South Saskatchewan River
 - Dust Control Product – MG30
 - Issues with Highway No. 5

Councilor Jim Korpan Division #6

- Max and Charlene are doing a really nice job
- Sikorski – Are we completing custom work for them again?
- Snow Ridging along Highway – need to get consent
- Rock screen for sizing pile
- Issues with intersections

Road Foreman Report

- Employees
 - Equalized Pay Vs. Salary
 - Employee Wages

Administrator discussed the structure of transitioning the staff to a salary structure with a work year encompassing 2200 hours.

- Equipment Report – Repairs
 - Sander Fabrication
 - Plow Truck

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- Roadwork & Maintenance
 - Snow Clearing Policy – Free Blading (When/Who)

The Administrator requested clarification about snow clearing and when the service is provided without charge to ratepayers. Council advised that snow clearing is free of charge for widows.

- Custom Work Prices

Administrator and Foreman discussed the current demand and expectations for custom work, specifically snow clearing and blading. Administrator suggested that either an increased rate for custom work or a 1-hour minimum charge may be prudent.

Administrator to review the custom work rate of surrounding RMs and provide a recommendation to Council for the January meeting.

231/20 Building Inspector Final Warning	SCHAFFEL: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 request the Administrator to draft a letting noting that the RM is not content with the current level of service being provided by BuildTech and that immediate improvement is required.
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Unanimously Carried

The Administrator and Foreman asked if Council wished to complete the wage review for all staff instead of being reviewed separately as outlined in the agenda. Council advised that completing all staff together was fine.

232/20 In Camera Employee Performance	WHITE: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 go in camera to discuss employee performance and wages at 11:30 am.
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Unanimously Carried

233/20 In Camera Employee Performance	WHITE: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 move out of in camera at 12:04 pm.
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Unanimously Carried

The meeting was adjourned for lunch at 12:04 pm

The meeting resumed from lunch at 12:45 pm

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234/20 Maintenance Crew Wages & Salaries 2021 **MARTENS:** BE IT RESOLVED that the following salaries and wages for 2021 be set:

Darryl Klassen	\$ 77,000/annual salary/four weeks holidays
Garrett Beaulieu	\$ 70,400/annual salary/2,200 hrs./yr./three weeks holidays
Charlene Loucks	\$ 59,400/annual salary/2,200 hrs./yr./three weeks holidays
Maxwell Nygaard	\$ 57,200/annual salary/2,200 hrs./yr./three weeks holidays
Matt Servetnyk	\$ 55,000/annual salary/2,200 hrs./yr./three weeks holidays

BE IT FURTHER RESOLVED that these employees be considered full time.

Carried Unanimously

235/20 2021 Seasonal And Casual Employees **HAMOLINE:** BE IT RESOLVED that the following wages for 2021 be set:

Robert Shutiak	\$ 25.00/Seasonal/hourly rate
Norman McLeod	\$ 14.00/hourly rate/plus mileage of \$170.00/per trip.

Carried Unanimously

236/20 Office Wages & Salaries 2021 **MARTENS:** BE IT RESOLVED that the following salaries and wages for 2021 be set:

G. Craig Baird	\$ 88,000/annual salary/three weeks holidays
Bridgette Swytky	\$ 57,300/annual salary/three weeks holidays
Crystal Rainbow	\$ 21.00/hourly rate

Carried Unanimously

Planning and Development

- Sasktel Tower Application – Certificate of Approval/Development Permit Approval

Administrator advised that the Ministry of Government Relations – Community Planning Branch approved the Sasktel Tower without the consent of the RM as the proposed use was a permitted use within the RM Zoning Bylaw.

The Administrator notated that should Sasktel/Scott Land and Lease request a development permit for the telecommunications tower, the RM will need to issue an approval as it is a permitted use and conforms to the Zoning Bylaw.

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- Jorgenson – Distillery Proposal – 18-39-03-W3M

The Administrator provided Council with a synopsis of a potential development that Mr. Jorgenson is proposing. Mr. Jorgenson wanted to know whether Council would accept an application for a distillery before proceeding with the formal application.

Council advised that the RM would accept an application, but the development will be subject to the construction of a roadway to a municipal standard and all applicable requirements per the Zoning Bylaw and Official Community Plan.

- Rainbow/Quirk Temporary Use Application

The Administrator presented an application for a residential temporary use on Par. A NE-23-37-02-W3M to Council.

- Sanderson Subdivision – Valley View III

The Administrator presented an application for subdivision that will help to alleviate an encroachment issue within Valley View Phase III.

**237/20 Council
Laptops**

WHITE: BE IT RESOLVED that the Council of the RM of Aberdeen No. 373 authorize the Administrator to purchase seven laptops for a cost of up to \$6,000 plus applicable taxes; and

BE IT FURTHER RESOLVED that the laptops be used by Council during their term for paperless meetings and the laptops are to remain the property of the RM.

Carried Unanimously

**237/20 Office
Software**

WHITE: BE IT RESOLVED that the RM of Aberdeen No. 373 purchases Microsoft Office licenses for the Council laptops.

Carried Unanimously

**238/20 Municipal
Revenue
Sharing
Declaration**

MARTENS: BE IT RESOLVED The Council of the RM of Aberdeen No. 373 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;

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- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize Administrator (G. Craig Baird) to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried Unanimously

Councilor Schaffel and White were asked by Reeve Martin Bettker to leave Council Chambers so that an item pursuant to Bylaw 2016-04 could be discussed. Councilor Schaffel and White left Council Chambers.

**239/20 In
Camera**

BETTKER: BE IT RESOLVED that Council move to an in-camera session to discuss an item pursuant to Bylaw 2016-04.

Carried Unanimously

**240/20 Return
From
In Camera**

BETTKER: BE IT RESOLVED that Council return to the regular meeting and come out of the in-camera session.

Carried Unanimously

**241/20 Conflict
of
Interest**

BETTKER: BE IT RESOLVED that pursuant to the provisions of Bylaw 2016-04, Council reviewed the conflict of interest complaint, and rendered that no inappropriate actions took place.

BE IT FURTHER RESOLVED that no members of Council were influenced by the presence of members of Council being observers at the public hearing on November 12, 2020. Furthermore, due to the Covid-19 pandemic and legislated restrictions, Council completed the public hearing in a manner appropriate for public safety while allowing the public to make representations.

Carried Unanimously

Councilor Schaffel and Martin return to Council Chambers

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242/20 Asst. Administrator Title **WHITE:** BE IT RESOLVED that the RM of Aberdeen No. 373 give the title of Assistant Administrator to Bridgette Shwytky.

Carried Unanimously

243/20 SCBA Tanks **WHITE:** BE IT RESOLVED that the RM of Aberdeen No. 373 purchase 4 SCBA tanks and split the cost with the RM of Blucher No. 343 at an approximate cost of \$4,000 plus applicable taxes.

Carried Unanimously

244/20 Lot 26 & Lot 29 VV III Subdivision Realignment **SCHAFFEL:** BE IT RESOLVED that pursuant to Section 8.2.1 and Table 8.1 of Bylaw 2007-05 known as the Zoning Bylaw, the Rural Municipality of Aberdeen No. 373 approve the subdivision of all of Lot 26 and a part of Lot 29, Plan No. 102053685 – NW ¼ Section 8-37-03-W3M (Valley View Estates III) to allow for the boundary alteration as submitted by the applicant;

BE IT FURTHER RESOLVED that the applicant not be required to enter into a servicing agreement or dedicate municipal reserve for the proposed subdivision, as the lots were previously subject to the requirements; and

BE IT FURTHER RESOLVED that the RM Administrator shall ensure registration of the pre-existing servicing agreement remain on the title of Proposed Lot 62 after final registration with ISC, all costs associated with searching title, and re-registration of the existing servicing agreement shall be the sole responsibility of the applicant.

Carried Unanimously

245/20 Quirk Rainbow Temp Use **WHITE:** BE IT RESOLVED that pursuant to Section 4.14.15 of Bylaw 2007-05 known as the Zoning Bylaw the Rural Municipality of Aberdeen No. 373 approve the temporary use permit for Crystal Rainbow and Kevin Quirk on Parcel A – NE 23-37-02-W3M, subject to the following conditions:

- The house used for the temporary use shall be removed from the above noted property by the deadline stipulate in Building Permit No. 06-2020.

Carried Unanimously

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246/20 Safety Committee **MARTENS:** BE IT RESOLVED that Darryl Klassen, Garrett Beaulieu, G. Craig Baird and Crystal Rainbow be appointed to the Safety Committee for 2021.

Carried Unanimously

247/20 Solicitor 2021 **KORPAN:** BE IT RESOLVED that Kim Anderson be appointed the solicitor for the Rural Municipality of Aberdeen No. 373 for 2021.

Carried Unanimously

248/20 Pest Control Officer 2021 **MARTENS:** BE IT RESOLVED that Denis Boyenko be appointed the Pest Control Officer for 2021.

Carried Unanimously

249/20 SARM Excess Liability Insurance **KORPAN:** BE IT RESOLVED that council approve the \$5,000,000.00 in excess liability insurance with SARM for 2021 at the premium set by SARM.

Carried Unanimously

250/20 2020 Year Accounts Payable **WHITE:** BE IT RESOLVED that the Reeve and Administrator are authorized to pay the year end payables for 2020.

Carried Unanimously

251/20 Surplus Transfer **KIRK:** BE IT RESOLVED that the administrator is authorized to transfer all cash surplus in 2020, except \$1,000 to reserves for future expenditures;

BE IT FURTHER RESOLVED that if required the administrator is authorized to transfer funds from surplus if required.

Carried Unanimously

252/20 SARM Fidelity Bond **HAMOLINE:** BE IT RESOLVED that the RM of Aberdeen No. 373 obtain the following coverage amounts for 2021 through the SARM Self-Insurance Program:

- Fidelity Bond Coverage - \$100,000
- Moneys and Securities Coverage - \$25,000

BE IT FURTHER RESOLVED that the RM of Aberdeen No. 373 attain cyber liability coverage through SARM and their associated partners in an amount based on the annual revenues of the RM.

Carried Unanimously

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**253/20 Board of
Revision for
Assessment
Appeals** **MARTENS:** BE IT RESOLVED that the following be appointed to Board of
Revision for Assessment Appeals for 2021:
Chair: Clint Krismer
Vice Chair: Gord Krismer
Members: Christina Krismer, Cameron Duncan, Kirby Bodnard, Jeff Hutton,
Brenda Lauf, Charmaine Luscomb, Gail Wartman & Dave Lang

Carried Unanimously

**254/20 Board of
Revision
Secretary** **HAMOLINE:** BE IT RESOLVED that Aileen Swenson be appointed Secretary
to the Board of Revision for Assessment Appeals for 2021.

Carried Unanimously

**255/20 Develop
Appeals
Board** **KORPAN:** BE IT RESOLVED that the following be appointed to the
Development Appeals Board for 2021:
Chair: Clint Krismer
Vice Chair: Gord Krismer
Members: Cameron Duncan, Brenda Lauf, Kirby Bodnard, Dave Lang,
Charmaine Luscomb, Gail Wartman & Jeff Hutton
Secretary: Aileen Swensen

Carried Unanimously

**256/20 2021
Office
Maintenance** **KORPAN:** BE IT RESOLVED that Catherine Bayda be awarded the property
maintenance contract for 2021 and that she be paid \$650 per month.

Carried Unanimously

**257/20 2021
MAIP
Intern** **WHITE:** BE IT RESOLVED that the Rural Municipality of Aberdeen No. 373
hire Gwen Weisgerber through the Rural Municipal Internship Program supported
by the RMAA and SARM; and

BE IT FURTHER RESOLVED that the RM of Aberdeen No. 373 cost-share
Gwen Weisgerber's salary of \$40,000 with the MAIP program, subject to a 3
month probationary period.

Carried Unanimously

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258/20 2021
Health
Dental

KIRK: BE IT RESOLVED that Council approves the renewal of the Level 5 Health and Dental Benefits for the full-time employees (Family) and members of Council (Single) for 2021.

Carried Unanimously

259/20 Corr.

WHITE: BE IT RESOLVED that the following correspondence, as presented to council be filed;

- NCTPC
 - a. Annual Minutes/Financial Statement
 - b. AGM Presentation
 - c. Dust Control
- Ministry of Highways – Winter Weights
- Conquest Equipment – Used Cat Loaders
- Krismer and Associated – Board Members/Greetings
- SARM
 - a. Lieutenant Governor Award Nomination
 - b. Cyber Security Training
 - c. Guide to Writing Resolutions
- Saskatchewan Waste Reduction Council
- RMAA – 2021 Convention Announcement
- Government of Saskatchewan – Congratulations Elect Officials
- SREDA – Regional Committee Minutes

Carried Unanimously

260/20 2021
SREDA


SCHAFFEL: BE IT RESOLVED that the RM of Aberdeen No. 373 end our membership with SREDA and that we do not renew for 2021.

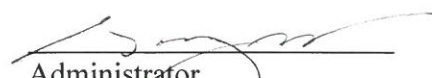
Carried Unanimously

261/20 Adjourn

HAMOLINE: BE IT RESOLVED that the meeting now be adjourned at 2:55 p.m.

Carried Unanimously


Reeve


Administrator