

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373
REGULAR MEETING OF COUNCIL HELD ON THE 14TH DAY OF JANUARY 2016
IN THE RURAL MUNICIPAL OFFICE IN ABERDEEN, SASKATCHEWAN

Call to Order The meeting was called to order at 8:08 a.m. by Reeve Martin Bettker
Present were: Administrator Gary Dziadyk and the following members:

Division No. 1 – Graham White	Division No. 2 – Ryan Zdunick 11:37 a.m.
Division No. 3 – Kevin Kirk	Division No. 4 – Real Hamoline 8:15 a.m.
Division No. 5 - Paul Martens	Division No. 6 – Jim Korpan

01/16 Agenda WHITE: BE IT RESOLVED that the agenda for the January 14. 2016 Regular Meeting of Council be accepted as presented.

Carried

02/16 Bond Insurance Titles KIRK: BE IT RESOLVED that the Administrator's Bond, Insurance Policies and Titles of Land Owned by the Rural Municipality of Aberdeen No. 373 having been presented to council be approved.

Carried

03/16 Minutes Regular Meeting KORPAN: BE IT RESOLVED that the minutes of the regular meeting of council held on December 10th, 2015 and the minutes of the Highway 41 Water Utility meeting held on October 22, 2015 be adopted as read.

Carried

04/16 Finance Activities WHITE: BE IT RESOLVED that the statements of Finance Activities for the months of December 2015 be accepted as presented;

BE IT FURTHER RESOLVED that the Bank Reconciliation for December 2015 be also accepted as presented.

Carried

05/16 Accounts for Payment KORPAN: BE IT RESOLVED that council approves the list of accounts for payment and they be attached and form part of these minutes.

Carried

06/16 NCTPC Workshop KIRK: BE IT RESOLVED that council approves registering four people from the municipality to attend the NCTPC Workshop in Birch Hills Civic Centre on Thursday February 25, 2016.

Carried

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07/16 Corr.

HAMOLINE: BE IT RESOLVED that the following correspondence, as presented to council be filed;

1. SARM/Repeal of COOL(Country of Origin Labeling)/Cemetery Survey/Multi-Material Recycling Program/Highways 2016 Mowing Contracts/2016 Membership Fees Letter & Invoice/2016 Fidelity Bond Self-Insurance Plans Letter & Invoice/Liability Self-Insurance Plan & Invoice/Excess Liability Insurance for 2016/Extended Health Care Coverage, Comparison Chart/Extended Health & Dental Renewal Report /SARM Fees Update for 2016/Short-Term Benefits Renewal 2016 /SARM Update December 2015/Annual Convention Resolution Deadline, February 14, 2016/Winter Weights Orders/Harvey Malanowich – Election letter/Carman Sterling-Election letter/MLDP Winter Modules /Prosperity thru Partnership – Part Two/Proposed Changes to SARM's Current Bylaws /Civic Addressing/Communities Publishing Local History Books /Official Community Plan Workshop-January 20, 2016, Frontier, SK. /Blue Light for Snow Removal Equipment – Discretionary/SEIMA Workshop – Solid Waste Management & Landfills /Weed Management Workshop – Melfort, Sask. January 28, 2016
2. FAD Contingency Planning – Saskatoon District Office/Canadian Food Inspection Agency.
3. RAC's Railway Emergency Response Courses.
4. City of Warman/Discussion on Infrastructure/January 18, 2016.
5. NCTPC/Minutes October 29, 2015 Executive Meeting/2016 Workshop Gravel, Grading & OH & S Act/Guideline.
6. Saskatchewan Water Action Network (SWAN)/Project Kick-off & Networking Event.
7. Envirotec Services Incorporated/New Fee Schedule.
8. Federation of Canadian Municipalities/Membership Fee 2016.
9. Finning/SOS/November 25, 2015.
10. Krismer & Associates/Municipal Board Services.
11. Roaddata Municipal Well License Data Report.
12. RCMP/Elected Officials Mtg. /January 13, 2016 @ 7:00 p.m.
13. Pinnacle Ridge Estates & Golf Club Ltd. / Development Progress.
14. 2016 Membership/Hudson Bay Route Association.
15. Brigadier Security Systems Ltd./Camera/West side of Shop.
16. Gerry's Trailer Sales/Decap Belly Dump Tarp.
17. Meckelborg 2nd Access Letter.
18. Warren Ramstead/Response to letter dated December 18, 2015/Business in CR.
19. Chris & Kyla Miller/Permit #2015-01/Six Month Extension.
20. Mitch & Santana Hawman/Basic Fire Incident Report.
21. Conflict of Interest – Q's & A's.

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- 07/16 **Corr.** 22. Public Disclosure Statements.
23. Trinity Excavating/Gravel Crushing/Progress Payment.
24. Western Asphalt Products/West Can Seal Coating Inc.
25. Agricultural Crown Land Sale Program (ACLSP)/Application to Purchase Crown Land.
26. Flaman Sales Ltd./Invoice/Tailtech L270-20' trailer.

Carried

- 08/16 **Proposed Subdivision Saskatoon Gun Club** WHITE: BE IT RESOLVED that the Reeve Martin Bettker and the Administrator Gary Dziadyk be authorized to sign the Servicing Agreement for the Proposed Subdivision on the SW ¼ 24-37-03-W3rd between the Saskatoon Gun Club and the Rural Municipality of Aberdeen No. 373.

Carried

- 09/16 **Public Disclosure Statement** WHITE: BE IT RESOLVED that the council of the Rural Municipality of Aberdeen No. 373 acknowledges the importance of the Public Disclosure Statement;

BE IT FURTHER RESOLVED that a file will be set up for each Reeve and Councilor and that this information will be stored in a filing cabinet in the vault for potential requests from the public to view disclosure statements.

Carried

- 10/16 **Emergency Preparedness Plan** MARTENS: BE IT RESOLVED that the Reeve Martin Bettker be authorized to sign-off on the Emergency Preparedness Plan which was last revised – January 04, 2016;

BE IT FURTHER RESOLVED that the sign-off of the Mayor of the Town of Aberdeen and the Reeve of the Rural Municipality of Aberdeen No. 373 ensure that the plan is, known to and approved by both parties;

BE IT ALSO FURTHER RESOLVED that any previous version must be destroyed to prevent accidental use of out of date information during an emergency response.

Carried

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11/16 Fire & Rescue KORPAN: BE IT RESOLVED that the following be appointed to the Aberdeen and District Fire and Rescue for 2016;

Firefighters

Chief -Elvin Dyck
Paul Martens
Andrew Fehr
Dylan Fehr
Bob Hack
& Lewis Wutzke

Deputy Chief- Adrien Hamoline
Cameron Wutzke
Sheldon Leuschen
Sheldon Buhler
Joel Hamoline
Terry Pryma
Brian Jones
Bill Braun
Kelly Salmon

First Responders

Shirley Huffman	Bernadette Hamoline	Helena Hart
Brett Hart	Tammy Lynchuk	Gail McLeod
Bonnie Doige	Tina Stalker	Tamaria Hudson

Carried

12/16 Safety Committee KIRK: BE IT RESOLVED that Roy Lozinsky, Chris Lozinsky, Bridgette Morin and Gary Dziadyk be appointed to the Safety Committee for 2016.

Carried

13/15 Excess Liability Insurance WHITE: BE IT RESOLVED that council approves the \$ 5,000,000.00 in excess liability insurance with SARM for 2016 at the premium set by SARM.

Carried

14/16 Council Indemnity KIRK: BE IT RESOLVED that council remuneration for 2016 be set as follows:

Council Meetings	\$ 250.00 per day plus \$.60 cents kilometer
Committee Meetings	\$ 250.00 per day plus \$.60 cents kilometer /plus parking/plus meals
Supervision	\$ 250.00 per day plus \$.60 cents kilometer /plus parking/plus meals
Conventions	\$ 250.00 per day plus \$.60 cents kilometer /plus parking/plus meals

Carried

15/16 Hudson Bay Route Assoc. KORPAN: BE IT RESOLVED that council approves membership with the Hudson Bay Route Association for 2016 for the amount of \$ 300.00.

Carried

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**16/16 Office
Hours**

WHITE: BE IT RESOLVED that the council of the Rural Municipality of Aberdeen No. 373 set the office hours as follows;

Open Monday to Friday: 8:00 a.m. to 5:00 p.m./Office will be closed on Statutory Holidays.

BE IT FURTHER RESOLVED that between 12:00 p.m. and 1:00 p.m. the employees will be allowed to take a ½ hour unpaid lunch break;

BE IT FURTHER RESOLVED that council meeting lunches that run over the half hour time will be an exception to the rule.

Carried

**17/16 Custom
Work
Rates**

HAMOLINE: BE IT RESOLVED that custom work rates for 2016 be set as follows:

Ratepayers	\$ 115.00 per hour	minimum \$ 55.00
Elevators	\$ 140.00 per hour	minimum \$ 80.00
Town of Aberdeen	\$ 160.00 per hour	minimum \$ 80.00
Non Ratepayers	\$ 160.00 per hour	minimum \$ 80.00
Developers	\$ 160.00 per hour	minimum \$ 80.00

Carried

**18/16 Minute
Subscription**

MARTENS: BE IT RESOLVED that the subscription for minutes of meetings of council for ratepayers of the Rural Municipality of Aberdeen No. 373 be set at \$ 15.00 for 2016 and the cost to non-ratepayers be set at \$ 40.00 for 2016;

BE IT FURTHER RESOLVED that any requests for past years minutes will be charged at \$ 1.00 per sheet.

Carried

**19/16 Develop
Appeals
Board**

KORPAN: BE IT RESOLVED that the following be appointed to the Development Appeals Board for 2016:

Chair: Clint Krismer
Vice Chair: Gord Krismer
Members: Jeff Hutton, Loretta Sernowski, Reg Skinner, Don Van Beseleare & Brian Lynch.
Secretary: Christina Krismer

Carried

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- 20/16 Board of Revision for Assessment Appeals** **HAMOLINE:** BE IT RESOLVED that the following be appointed to Board of Revision for Assessment Appeals for 2016:
- Chair:** Clint Krismer
Vice Chair: Gord Krismer
Members: Jeff Hutton, Loretta Sernowski, Reg Skinner, Don Van Beseleare & Brian Lynch.

Carried

- 21/16 Board of Revision Secretary** **MARTENS:** BE IT RESOLVED that Christina Krismer be appointed Secretary to the Board of Revision for Assessment Appeals for 2016.

Carried

- 22/16 Board of Revision Fees** **WHITE:** BE IT RESOLVED that the following Schedule of Fees for Board Hearings in 2016 be as follows;
- Annual Retainer Fee \$125.00 + GST = \$ 131.25 (Invoice will be sent in January 2016)
Board Hearings - Full Panel (3 Members)
Daily Hearing Rate: \$1,000 (5 – 9 hours)
½ Day Rate: \$500 (2 – 9 hours)
Minimum Hearing Rate: \$375 (less than 2 hours)
- Simplified Assessment Appeals – 1 Member:
\$ 125 minimum, \$ 200 per ½ day, \$ 400 per day
Written decisions: \$75 / hour (based on actual time for research and production which is typically 1 – 2 hours for simpler issues, 3 – 5 hours for more multiple or complex issues)
- Other Fees:
Travel time: \$22.50 per hour Board Member.
Mileage: \$0.50 per km
Accommodations: Real and actual based on modest, clean facility (typically \$110 per person per night depending on the community)
Secretarial Services: \$35.00/hour
Printing & Photocopies: \$0.25 per page
Postage: Real and actual

Carried

- 23/16 Solicitor 2016** **KIRK:** BE IT RESOLVED that Kim Anderson be appointed the solicitor for the Rural Municipality of Aberdeen No. 373 for 2016.

Carried

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- 24/16 Wheatland Regional Library** WHITE: BE IT RESOLVED that the following be appointed to the local board of the Wheatland Regional Library-Aberdeen Branch for 2016.

Chair: Candice Ens
Vice Chair: Wilma Marissen
Secretary/Treasurer: Jacquie Griffiths
Members at Large: Dolores Dyck, Darlene Martens, Gwen Peters & Donna Lozinsky
Librarian: Ann Maille
Staff: Lisa Grilz & Michael Coons.

Carried

- 25/16 Southwest Water Board** WHITE: BE IT RESOLVED that the 2016 Southwest Water Utility Board be as follows:

Chairman: Andy Horsnall
Treasurer: Richard Matchett
Board Members: Jonathan Taylor and Ron Wallace

Carried

11:53 a.m. Councilor Graham White declared Conflict of Interest on the next order of business reason being board member.

- 26/16 Highway 41 Water Utility** KIRK: BE IT RESOLVED that the following be appointed to the Highway 41 Water Utility Board for 2016:

Chairperson:	Kim Huffman	Rene Labrecque
Vice Chair:	Ken Kruger	Wayne Mason
Secretary:	Janet Buhler	Graham White
Office Assist:	Wilma Marissen	Bob Macpherson
Maint. Operator	Blaine Tomolak	

Carried

11:55 a.m. Councilor Graham White returned to the meeting.

- 27/16 Deputy Reeve** WHITE: BE IT RESOLVED that Kevin Kirk be appointed the Deputy Reeve for 2016.

Carried

- 28/16 Pest Control Officer & Weed Inspector** KIRK: BE IT RESOLVED that Dennis Boyenko be appointed the Pest Control Officer and Weed Inspector for the Rural Municipality of Aberdeen No. 373 for 2016.

Carried

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29/16 Council Committee Appoint 2016	KORPAN: BE IT RESOLVED that the following appointments and committees of the council be set for 2016;	
	Aberdeen & District Charities	Martin Bettker & Real Hamoline
	Aberdeen Recreation Board	Martin Bettker & Graham White
	ADD Board	Paul Martens & Ryan Zdunick
	ADD Committee	Committee of Council
	Cemetery Committee	Martin Bettker, Kevin Kirk & Paul Martens
	Landfill Committee	Martin Bettker, Real Hamoline & Jim Korpan
	Wheatland Regional Library	Graham White & Ryan Zdunick
	Employee Relations	Martin Bettker, Graham White, Paul Martens & Kevin Kirk
	Aberdeen Fire & Rescue	Real Hamoline, Ryan Zdunick & Jim Korpan
	Emergency Measures Organization	Martin Bettker, Kevin Kirk, Jim Korpan & Ryan Zdunick
	Fire Guardians	Councilor for each division
	Finance Committee	Martin Bettker, Kevin Kirk & Jim Korpan
	Weed Inspector	Councilor for each division
	Gravel Committee	Martin Bettker, Jim Korpan, Kevin Kirk & Ryan Zdunick
	Agr. Health & Safety Network	Paul Martens & Ryan Zdunick
	Road Committee	Martin Bettker, Kevin Kirk & Councilor for effected Division.
	Equipment Committee	Real Hamoline, Ryan Zdunick and Foreman
	Planning & Development Comm.	Martin Bettker, Kevin Kirk, Jim Korpan & Paul Martens
	RCMP Advisory Committee	Martin Bettker & Graham White
	SREDA	Graham White & Kevin Kirk
	RIM (Regional Inter-Municipal)	Martin Bettker, Graham White & Gary Dziadyk
	Water Board	Martin Bettker, Graham White & Ryan Zdunick
	Community Pasture Committee	Martin Bettker & Graham White
	NCTPC	Graham White & Paul Martens
	Broader Region	Kevin Kirk & Gary Dziadyk

Carried

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- 30/16 EMO** HAMOLINE: BE IT RESOLVED that the following be appointed to the Aberdeen & District Emergency Measures Organization;
Paul Siwy, Ben Levesque, Gary Dziadyk, Bruce Voldeng, Martin Bettker, Adrian Hamoline, Gerald Belsey, Jerry Kwasnica, Ashagan Abdelaziz, Renee Horner, Bridgette Morin, Susan Thompson & Lillian Moysuik.

Carried

- 31/16 Permit Extension Miller** WHITE: BE IT RESOLVED that council approves granting a six month extension to Chris and Kyla Miller, Permit No. 2015-01.

Carried

- 32/16 Wages & Salaries 2016** KIRK: BE IT RESOLVED that council that the following salaries wages for 2016 be set:

Gary Dziadyk	\$ 95,000 per year plus \$.60 per km/6 weeks holidays
Bridgette Morin	\$ 45,000/yearly salary/three weeks holidays
Roy Lozinsky	\$ 69,360/salary/plus truck/three weeks holidays
Chris Lozinsky	\$ 25.00/hourly rate/2,200 hrs. /yr. / three weeks holidays
Garrett Beaulieu	\$ 22.00/hourly rate/2,200 hrs. /yr. / three weeks holidays
Peter Colbeck	\$ 23.00/hourly rate/2,200 hrs. /yr. / three weeks holidays
Roger Furi	\$ 26.00/hourly rate/2,200 hrs. /yr. / three weeks holidays
Dan Giesbrecht	\$ 23.00/hourly rate/2,200 hrs. /yr. / three weeks holidays
Norman McLeod	\$ 14.00/hourly rate/plus mileage of \$150.00/per trip

Carried

- 33/16 Municipal Employees Code of Conduct Policy** WHITE: BE IT RESOLVED that the Council of the Rural Municipality of Aberdeen No. 373 adopt the Policy Titled "Municipal Employees Code of Conduct Policy";

BE IT FURTHER RESOLVED that all employees will be given a copy of the Policy and acknowledge that they have read and understand the "Municipal Employees Code of Conduct Policy", regarding conduct, transparency, impartiality, respect and accountability;

BE IT FURTHER RESOLVED that all employees will be given an affidavit to sign acknowledging that they have read the Municipal Employees Code of Conduct Policy and understand a common basis of acceptable conduct for Municipal Employees.

Carried

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- 34/16 **Full Time Employee Colbeck** HAMOLINE: BE IT RESOLVED that Peter Colbeck be hired full time starting January 18, 2016 based on a 2,200 hours/year @ \$23.00/hour.
Carried
- 35/16 **1st Reading Bylaw No. 2016-01** WHITE: BE IT RESOLVED that Bylaw No. 2016-01 Being a Bylaw of the Rural Municipality of Aberdeen No. 373 to Regulate the Proceedings of the Municipal Councils and Council's Committees be read the first time.
Carried
- 36/16 **2nd Reading Bylaw No. 2016-01** ZDUNICK: BE IT RESOLVED that Bylaw No. 2016-01 Being a Bylaw of the Rural Municipality of Aberdeen No. 373 to Regulate the Proceedings of the Municipal Councils and Council's Committees be read the second time.
Carried
- 37/16 **Permission To Read** MARTENS: BE IT RESOLVED that Bylaw No. 2016-01 be given a third reading at this meeting.
Carried Unanimously
- 38/16 **3rd Reading Bylaw No. 2016-01** KORPAN: BE IT RESOLVED that Bylaw No. 2016-01 Being a Bylaw of the Rural Municipality of Aberdeen No. 373 to Regulate the Proceedings of the Municipal Councils and Council's Committees be read a third time and be adopted.
Carried
- 2:45 p.m. Councilor Jim Korpan excused himself from the rest of the council mtg.**
- 39/16 **SaskPower Tax Card 1666 000** HAMOLINE: BE IT RESOLVED that the following taxes be exempted from Tax Card 1666 000, SaskPower; Municipal Taxes of \$ 2,952.74 and School Taxes of \$ 2,494.76 for a total of \$ 5,447.50;
BE IT FURTHER RESOLVED that the reason is an error was made by SAMA, and the Tax Card was set up as Grant In Lieu; SaskPower is a Crown Corporation and does not pay property taxes or Grant In Lieu.
Carried
- 40/16 **Drews Pit Gravel Crush Tender** KIRK: BE IT RESOLVED that the R.M. hires Con Alexander Trucking Ltd. to crush 20,000 yards at Drews Pit.
Carried

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- 41/16 **Langenburg Redi-Mix Ltd. Road Haul Agreement** WHITE: BE IT RESOLVED that the R.M. of Aberdeen and Langenburg Redi-Mix Ltd. enter into a Road Haul Agreement to haul 100,000 tones, ½ mile south on Ike Thiessen Road to Highway #5;

BE IT FURTHER RESOLVED that Langenburg Redi-Mix Ltd. be responsible for all damages to the road and adhere to 60 km/hr. speed limit;

BE IT FURTHER RESOLVED that no use of the road will be permitted during periods when roads are wet with excess moisture;

BE IT FURTHER RESOLVED Langenburg Redi-Mix will be allowed to haul primary weights.

Carried

- 42/16 **Annual Conv. First Responders** HAMOLINE: BE IT RESOLVED that the First Responders attend the Annual Convention in Moose Jaw for a cost of around \$1,200.00.

Carried

- 43/16 **Bylaw Enforcement** WHITE: BE IT RESOLVED that council instruct the administrator to contact Mike Hulbert the Bylaw Enforcement Officer to check if Dave Tarry is living in his pole shed and also checks Warren Ramstead, regarding the allegation of running a business in a Country Residential Area.

Carried

6:00 p.m. Reeve Martin Bettker excused himself for the next order of business, which dealt with hiring an Operations Manager and call on Deputy Reeve Kevin Kirk to act as presiding officer of the meeting during the Reeve's absence.

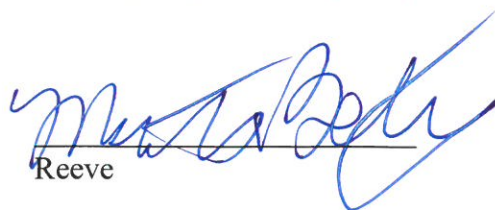
6:19 p.m. Reeve Martin Bettker returned to the meeting and Deputy Reeve Kevin Kirk stepped down.

- 44/16 **February Council Mtg.** WHITE: BE IT RESOLVED that the February Regular Meeting be held on the 12th and starting at 9:00 a.m.

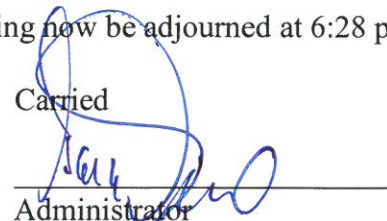
Carried

- 45/16 **Adjourn** WHITE: BE IT RESOLVED that the meeting now be adjourned at 6:28 p.m.

Carried



Reeve



Administrator